

Northern Association of Boating Administrators

Executive Board Conference Call Minutes January 8, 2009

President Eleanor Mariani (CT) opened the Executive Committee meeting at approximately 1:52 p.m. (central time)

Roll Call: President Mariani announced the roll call. Pam Dillon (OH) and Joe Morelock (IL) present.

Minutes: President Mariani asked for approval of the December 12, 2008, Executive Committee Meeting Minutes. Treasurer Dillon noted the free conference call service web address was incorrect. The correct web address is www.freeconference.com. Treasurer Dillon made a motion to accept the minutes with the correction noted, second by Vice President Morelock, motion passed.

Executive Committee Reports:

Purposed Subcommittees: President Mariani presented a map of the NABA states. President Mariani located information from the USCG with NABA broken into sub-regions. The Committee discussed options in grouping different states. Groups could be formed based on work topics or common issues. The information will be presented to the Membership for discussion.

Awards: Vice President Morelock is working with Sam at NASBLA to update the NABA information on the website. Sam has agreed to make the changes. The scholarship and new Executive Committee Members information should be updated shortly. The NABA Awards Guide will be updated and sent out to the Members.


Sarbanes-Oxley: President Mariani presented draft "Whistleblower", Conflict of Interest and Records Retention policies. The Committee reviewed the policies and discussed changes. Treasurer Dillon is going to look at whether the Records Retention schedule needed to include permanent retention of any records. President Mariani agreed changes and present policies at the next Committee meeting.

Budget: Treasurer Dillon presented the NABA budget statement from January 1 through December 29, 2008. A discussion was held concerning 2008, expenses. A draft 2009, budget was discussed and the 2009, expenses should be close to the previous year. New statements will be distributed for dues notices.

Membership Meeting: The Committee discussed setting a Membership meeting using www.freeconference.com service. The Membership meeting date was set for February 13, 2009, at 10:00 a.m. (EST). President Mariani will send notice to the Membership on the meeting time.

Motion was made by Treasurer Dillon to adjourn, seconded by Vice President Morelock. President Mariani adjourned the meeting at 3:30 p.m. Next meeting will be January 27, 2008, at 1:30 p.m. (CST).

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'JMK', written in a cursive style.

Joe Morelock
Vice President