

**APPLICATION FEE STRUCTURE  
FOR BOATING SAFETY COURSE APPLICATIONS**

A completed application form and fee must be submitted to NASBLA with all of the necessary course materials. This fee does not apply to state courses. NASBLA will not commence processing an application until the appropriate application, supporting documentation, and a fee is received.

The NASBLA website, located at [www.nasbla.org](http://www.nasbla.org), provides you with details on how to fill out and send the application materials for your course. These documents should be typed or printed neatly in blue or black ink.

Each application is reviewed by the NASBLA Education Director, who is a qualified administrator and teacher. The Education Director has access to subject matter, including Boating Safety Manuals, Navigation Rules, Codes of Federal Regulations, U.S. Coast Guard Statistics and Reports, and the list of the minimum standards as amended and approved by NASBLA.

**APPLICATION FEE STRUCTURE**

	<u>NASBLA Associate</u>	<u>Non-member</u>
New course	\$1,000	\$2,000
Rejected* course reapplication	\$250	\$500
Renewal of previously-approved course	\$250	\$500
Renewal of course expired for less than one year	\$250	\$500
New provider using currently-approved course**	\$250	\$500

\*Course providers will be given one opportunity to make corrections to the course before a course will be formally rejected.

\*\*If course materials are purchased from another course provider which is currently approved, the course provider must state that there are no changes to the course material, test, or any other documents. If a significant difference is found during the review, the course provider will be required to pay the entire fee for a “New Course” review.

**ADDITIONAL FEES FOR PARTIAL REVIEW OF COURSE MATERIALS**

Course providers requesting partial reviews of their course materials before the three-year renewal deadline will be required to pay a portion of the application review fee according to the fee schedule below:

<u>Course Text</u>	<u>Final Exam</u>
5 pages or less of material – No charge	1-10 questions – No charge
6-10 pages of material - \$50	11-15 questions - \$50
11-15 pages of materials - \$100	Over 15 questions - \$100
Over 15 pages of materials - \$150	

## **HOW TO PAY THE APPLICATION FEE**

When you submit an application, you must pay the appropriate fee directly to NASBLA. Please mail your application form and fee to the NASBLA office.

National Association of State Boating Law Administrators, Inc.  
c/o Mrs. Gail Kulp, Education Director  
1500 Leestown Road, Suite 330  
Lexington, KY 40511